



L0103 Planning: Emergency Operations

Course Dates:

March 2-3, 2020

Travel Dates:

March 1 and 4, 2020

(for those not in the local commuting area)

Course Length:

This course is two days in length.

Location:

Essex County Sheriff's Office
Office of Emergency Management
560 Northfield Avenue
West Orange, NJ 07052

Course Description:

This course is designed to give basic concepts and planning steps to those new to the field of emergency management so that they may apply planning discipline and skills to challenges in their jobs. The course content includes Emergency Management Planning doctrine and steps to take to accomplish writing plans and using them to deal with special events, which are common challenges for all jurisdictions.

The content also derives from the Comprehensive Preparedness Guide 101, Developing and Maintaining State, Territorial, Tribal and Local Government Emergency Plans, and its six-step planning process and inclusive whole community philosophy. Likewise, doctrine from the Comprehensive Preparedness Guide 201, Threat and Hazard Identification and Risk Assessment (THIRA), is included in the course. Special event planning is then explained in the course, and table group activities to analyze plans for special events are conducted.

It is mandatory that the participant complete all 16 hours of this course to receive full credit. Anything less will result in the participant's need to re-register for another course and start from the beginning.

Course Goal:

The goals of this course are to promote effective emergency management planning practices and to enhance planning skills through application exercises.

Prerequisites:

If a participant is taking this course as part of the Academy, then he or she should take E/L0101, Foundations of Emergency Management, first (but not required). If a participant is taking this course on its own for its planning information and not in fulfillment of the Academy requirements, there are no prerequisites.

Continuing Education Units (CEU's):

EMI awards 1.6 CEUs for completion of this course.

Target Audience:

This course is intended for newly appointed emergency managers from Federal, state, local, tribal, and territorial emergency management agencies, and prospective professionals transferring from another discipline to emergency management.

Registration:

Please visit the [NJOEM Training Calendar](http://ready.nj.gov/training/schedule.shtml) (<http://ready.nj.gov/training/schedule.shtml>) to register. **Course registration deadline to receive applications is February 17, 2020.**

To Apply with EMI to receive credit after registering with the State:

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Scan the QR Code, or click the link to fill out the EMI online application:



<https://training.fema.gov/onlineadmissions/>

Include the email of your State Training Officer, Tpr I Joseph Walsh, lpp7266@gw.njsp.org, as the Head of Organization for approval on the Online Application.

Application Review:

In order to be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the Target Audience above and indicate how you meet the requirements based upon your position and experience.

Lodging Information:

Course is in West Orange, NJ. There are options for lodging within 5-10 miles of the classroom.

Cost/Reimbursement Information:

EMI does not provide stipend reimbursement for off-campus course deliveries.

Training Points of Contact:

- Lt. Ronald Roberts, email: lpp5779@gw.njsp.org
- Sgt. Daniel Cuning, email: lpp6840@gw.njsp.org
- Tpr. I Joseph Walsh, email: lpp7266@gw.njsp.org

EMI Point of Contact:

For additional information contact the course manager, Jeff Januchowski at (301) 447-1356 or by email at jeffrey.januchowski@fema.dhs.gov or Richard Bashioum at (301) 447-1629 or by e-mail at richard.bashioum@fema.dhs.gov.

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